

## EXAMPLES OF NO TEACHING QUARTERS

*and their relation to other aspects of Department life and faculty responsibilities)*

**Course release:** For whatever reason, you are released from teaching one or more courses\*

**Non-teaching quarter:** Your four courses are scheduled over two quarters, rather than three (i.e. 2-2-0 or 2-0-2 or 0-2-2); the 0 quarter is your non-teaching quarter

**Sabbatical:** You have been granted sabbatical (or a Chair's research leave) by the Division

In a quarter in which any of these applies to you, the following are your expected responsibilities:

	<b>Course Release</b>	<b>Non-Teaching Quarter</b>	<b>Sabbatical</b>
Courses taught	0 courses	0 courses	0 courses
Student advising/independent studies	Yes	Yes	No
Office hours	Yes	Yes	No
Department meetings	Yes	Yes	No
Department service	Yes	Yes	No
Department life (e.g. colloquia)	Yes	Yes	No
Need permission to be away	Yes	Yes	No

*\*Not covered here:* medical leave and Active Service Modified Duties (ASMD) (see the Chair or Academic Personnel Office)