

November 4, 1999
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HUMANITIES CHAIRS

Re: Individual Faculty Courseload Distribution

On November 4, 1999, Dean Jorge Hankamer rescinded the Humanities Division policy against 2-2-0 teaching schedules, issuing the following statement:

"It has for some time been divisional policy that faculty teaching assignments for the academic year should be spread over the three quarters (i.e., assuming a four-course load, the distribution should be 2-1-1; 1-2-1, or 1-1-2). The Millennium Committee Report recommends that occasional 0-2-2, 2-0-2, or 2-2-0 teaching schedules be approved in order to provide a non-teaching quarter for a faculty member in order to complete a research project, or prepare a work for publication.

After consultation with the Council of Chairs, I have decided to rescind the divisional policy against 2-2-0 teaching schedules."

Department Chairs may, at their discretion, assign teaching schedules to individual faculty in such a way that teaching for a given year is concentrated in two quarters, leaving one quarter free of teaching, for the specific purpose of providing a block of time in which the faculty member can concentrate on research. The quarter without teaching is called a "Research Quarter", and is not a leave.

Several points must be well understood about this policy. First is that the assignment of a 2-2-0 teaching schedule is at the discretion of the department chair, who continues to have responsibility for responsible management of the curriculum. The assignment of a "research quarter" is to be used judiciously in support of faculty research productivity. It is not a faculty entitlement. It is also not a sabbatical; the faculty member will be expected to be present on campus, except for short approved absences, and to participate in department service, advising, etc.

This revision of policy is intended to clarify and reinforce the authority and responsibility of chairs to manage the faculty resources in their departments with regard to scholarship as well as curriculum.

Sincerely yours,



Georges Van Den Abbeele
Dean of Humanities